

Miami University
Department of Nursing

**School Nurse Licensure Program
Guidelines**

Purpose:

The School Nurse Licensure program is designed to prepare practitioners who deliver health services including direct nursing care and health education to school clients, their families, and the school community. The program is a sub-specialty of Community Health Nursing. The focus of care is health promotion and disease prevention at all levels. The graduate of this program will be able to assess the strengths and needs of students, their families, and their communities, and assist students and families with health issues.

The program is designed for registered nurses who have either a BSN or who are in the process of completing the BSN degree at Miami University

Admission Guidelines if registered nurse has a BSN:

1. Complete an application to Miami University-Hamilton. List major as School Nurse License program. Official transcripts of previous college work must be sent to the Admission's Office, MUH.
2. Complete an application for the School Nurse License program from the Department of Nursing. This can be requested from the Department of Nursing (785-7752).
3. Schedule an interview with faculty.
4. To be admitted students must have a 3.00 GPA and a BSN.

Admission Guidelines if student is current BSN student:

1. Seek advising regarding the School Nurse Program.
 - Notify faculty in clinical courses (NSG 419, 431) that student desires the School Nurse License clinicals; these clinicals then meet 5 credit hours of the NSG 405 course.
 - Choose NSG 492 as the nursing elective.
 - Choose EDL 204 as one of the humanities to be taken.
2. Student can seek admission to the School Nurse License Program in the semester before completion of the BSN program.

Course Requirements:

NSG 312	1 cr.	Assessment of the Well Child
NSG 405*	10 cr.	School Nurse Practicum
EDP/NSG 492/592	3 cr.	Individuals with Severe Behavioral Handicaps and/or Emotional Disturbances: Social, Educational and Legal Issues (also meets nursing elective requirements for BSN program)

Education Core Courses:

EDL 204	3 cr.	Sociocultural Studies in Education (Miami Plan Humanities requirement)
EDP 256	3 cr.	Psychology of the Exceptional Learner
EDL 318 E	3 cr.	Leadership in Education

* 5 credit hours will be waived if have NSG 431, 419 school nursing clinicals, or have developed a successful portfolio.

Evaluation of Previous Credit:

If a student believes a previously taken college course should be substituted for a required School Nurse License course, the student must submit the catalog description, and syllabi from nursing courses to the Nursing Department Admission and Progression Committee, and to the School of Education and Allied Professions for education courses.

Progression Through the School Nurse License Program

1. Students may take required courses part-time or full-time, depending on course availability.
2. NSG 405, School Nurse Practicum, must be taken in the last semester of the School Nurse program; the other courses may be taken in any order.
3. The student must maintain a 3.00 GPA while in the program.

School Nurse Practicum Portfolio

If a student has previous school nursing experience a portfolio may be submitted to the Admission and Progression Committee for review. Up to five credit hours of the 10 credit NSG 405 may be waived if the portfolio meets criteria. See guidelines on School Nurse Practicum Portfolio.

National Board of Certification of School Nurses

If a school nurse already has successfully met the requirements of the National Board for Certification of School Nurses and thus is a certified school nurse (NCSN), that student may reduce the credit hours needed for NSG 405 from 10 to 5 credit hours.

Guidelines for Practicum in the Student's Work Setting

School nurse licensure students who are already working in a school setting as a school nurse may opt to do their practicum in that setting under these guidelines:

- Ten hours per week of student's practice as a school nurse should be written in the practicum journal to meet the objectives of the practicum.
- The preceptor for this experience should be a certified school nurse (master's prepared if possible) within the student's school district; if that is not possible, the student and faculty person will jointly select a preceptor.
- The student is to meet with the preceptor every other week to discuss school nursing. The student should plan to address areas listed in the school nurse practicum syllabus with the preceptor, as well as any other areas of concern that may arise in the setting.

Other Requirements of the Program

1. Before taking NSG 405, School Nurse Practicum, the student must submit:
 - Completed health form signed by physician or nurse practitioner
 - Evidence of negative mantoux test within the last year
 - Evidence of Hepatitis B vaccine
 - Evidence of health insurance
 - Evidence of current CPR certification
2. Students must show current Ohio RN license to nursing faculty.
3. Students must show evidence of their own professional liability insurance which is acceptable to the nursing department. The policy number and expiration date must be on file with the nursing office before the practicum is to start. Liability limits are: \$1,000,000/\$3,000,000.
4. Obtaining School Nurse Licensure requires a fee.

Obtaining the School Nurse State License:

In student's last semester the student needs to apply to the state. This is done through the School of Education and Allied Professions (EAP), 529-6418.

- Request an application from EAP (529-6418).
- Application requires a check of \$40.00.
- Finger printing for criminal check. If student has lived in Ohio the past 5 years, only one criminal check is required. If the student has not lived in Ohio the past 5 years, then will also have to have criminal check by feds. This is all handled through EAP.
- Once everything has been submitted to the Department of Education—State of Ohio, and it has been processed, a certificate will be issued for the student. The certificate will be held by EAP until the Department of Nursing notifies them that the student has completed the program.
- The Department of Nursing will do the paperwork for a comment on student's transcript that student has completed School Nurse Licensure Program.