

Miami University
Paper & Chemical Engineering
64 Engineering Building 513-529-0762
COOP/INTERN EMPLOYMENT INFORMATION

Please Complete and return to Laurie Picadio (guestl@muohio.edu),
or just email me the information shown below. Thank you, Laurie 529-0762

STUDENT INFORMATION

Term of Co-op/Intern (Begin/end dates)_____

Student Name_____

Student Email_____

COMPANY INFORMATION

Company Name_____

Company Address_____

Company City, State, Zip_____

Supervisor_____

Email_____

Phone_____

YOUR CO-OP/INTERN ADDRESS (if other than address shown above)

Coop Address_____

Company City, State, Zip_____

Phone_____

It is essential that you register for PCE 320 (Professional Practice) when away on co-op/intern assignment. This records your coop/intern on your transcript as well as retains your "enrolled status" for spring and fall, which, if lost, would require re-admittance to the university. This also enables the Registrar's Office to forward upcoming registration information to you while you are on assignment. Failure to comply with these regulations will cause difficulties in scheduling for the next school term. .
(Note: There is no charge for registering for 320 for zero credit hours.)